

**Barton Creek Farmers Market  
at Barton Creek Square Mall  
2901 S Capital of Texas Hwy  
Austin, TX 78746  
Tel: 512.280.1976  
BartonCreekFarmersMarket.org  
[BartonCreekFarmersMarket@gmail.com](mailto:BartonCreekFarmersMarket@gmail.com)**

**Time of Market: Every Saturday from 9 to 1 on the back (northeast) side of the Barton Creek Square Mall parking lot.**

**Manager: Salila Travers**

**Assistant Manager: Anya Whaley**

The rules of the market are to make known the legal requirements and to provide a safe and harmonious environment for all of those attending.

**Please read the rules and the letter to new vendors on this page first, then email your application along with any questions you may have. If after reading the rules and letter and asking what questions you have, then calling is fine. 512 280 1976. The exception is farmers, who can call any time.**

### **SAFETY FIRST**

**The following rules are vital to ensure the safety of vendors and customers. Arguing or refusing to comply with market personnel (or those appointed to help) are grounds for permanent or temporary suspension from the market and/or a \$100 fine.**

1. All vehicles must be in place by 8:45 am and must not drive through the market until 1:15 pm. If shoppers are in your area, wait until they are gone to start your car. Drive through the market no faster than 5 mph!
2. If the management asks for you to take down or take off a corner of your tent due to potentially high or high winds, you must do so immediately regardless of what you are doing. Please put on weights before raising your tent and keep the weights on until it is brought down. On windy days, ask your neighbor or market management for help if you need it to keep your tent from blowing away.

### **OTHER RULES**

3. All vendors and their agents must read the rules, sign and submit the Testimony and Hold Harmless Agreement along with the Member application. **VENDORS ARE RESPONSIBLE FOR HAVING ANY AGENT REPRESENTING THEM AT THE MARKET FOR READING THE RULES AND SIGNING THE TESTIMONY/HOLD HARMLESS AGREEMENT.**
4. All members are required to submit an insurance certificate. CampbellRiskManagement.com offers low cost insurance for farmers markets. \$1million per occurrence/\$2 million aggregate is required. On your insurance, list

Barton Creek Farmers Market and Barton Creek Square Mall as certificate holders (there is a box for this at the bottom of the form), both at 2901 S Capital of Texas Hwy, Austin, TX 78746. Call 512.280.1976 if you have a question.

5. Be ready to sell by 9 am. Vendors are required to stay until the end of the market (1 pm generally) and may break down their tent before 1, but not their table. Please do NOT start your car around the market space until 1:15 or later and avoid letting your vehicle idle long in order to minimize the exhaust and carbon monoxide in the market space.
6. Park beyond the west entry of the lot so that your customers can have the prime parking.
7. Notify the market via email or phone (512.280.1976) no later than 12 noon Friday if you are not coming to the market after being scheduled. Call Saturday morning if anything comes up or you are going to be late. If you do not get a response, keep trying until you do. No response, no call or no show = pay full booth fee plus \$15. You are responsible for checking the weather; if there is any chance you won't be coming, you need to let us know by Friday noon. You can always change your mind and come with no penalty. We can fit you in at the last minute much easier than taking you out at the last minute.
8. Everything sold at the market must be approved and samples submitted when requested. Agricultural products sold must be of merchantable quality and are subject to reasonable inspection at the market and the farm. Reselling of any products must be approved by the market director.
9. Vendors must have all licenses legally required to sell at a Travis County farmers market in their possession at the market and a copy submitted to the market management with their application.
10. All food vendors must comply with Travis County Health Department rules and are responsible for knowing these rules. We are inspected regularly.
11. Vendors who produce trash must provide neat, visible trash receptacles in front of their space. Our trash receptacles are for public use only. Maintain a clean area at all times. Please pick up any trash you see during and after the market. You may use market receptacles for any trash you pick up that is not your own.
12. Vendors may not bring pets to the market.
13. Vendors are entitled to 10 feet of frontage space.
14. Vendors are not required to have a tent, but if they do (10 x 10), they MUST have weights securely tied onto each leg weighing no less than 30# each. If they are set up in front of their vehicle, they may use the vehicle to tie onto in the back but must have front weights. The weights must be tied in such a manner that if the wind raises the tent, the weights won't swing, but stay right next to the leg of the tent. Keep in mind old bungees can break and the tent can blow away causing serious harm or an eye can be put out. Vendors are responsible for informing anyone who works for them of the rules and those workers need to sign the testimony/hold harmless that is at the bottom of the application.
15. If your tent blows away you are responsible for any damages. If you cause any harm to another person or property at the market, you are responsible for any damages.
16. Vendors are required to be courteous, honest, professional and presentable. Disrupting the harmony of the market is grounds for suspension.

17. Voice or email any complaints concerning shoppers or other vendors to the management, not to your neighbors. Email any complaints concerning the market or the market managers to [bartoncreekfarmersmarket@gmail.com](mailto:bartoncreekfarmersmarket@gmail.com).

## **FEES**

1. There is a one time application fee of \$100 if accepted at the market.
2. The weekly fee varies and is to be determined by the market director. Have your cash or check ready when you arrive at the market. The fees for the month are due the first Saturday (that you attend) of each month. If you choose to pay by the week, please inform and there will be an additional \$10 added to each week. If you don't pay at all, a \$15 handling fee is added to each week. **CHECK OR CASH ONLY** If checks for each week are submitted, they will be cashed after each attendance. If there is a cancellation by noon Friday before the market, the check will not be cashed, but used for a future week or refunded. If you paid cash, you will have a credit.
3. If the vendor is scheduled to come and cancels after 5pm Friday for any reason other than a true emergency, the vendor is responsible for his full fee.
4. There is a \$25 fee for using the market's trash receptacles.
5. The fee for using a market generator is \$15 per use.
6. The fee for insufficient weights on a tent is \$25 for the first infraction, \$50 thereafter, and the tent must be taken down or weights found immediately. If you choose to leave the market as a result, you forfeit your fee for the day. Insufficient weights can be extremely dangerous if the wind comes up and it **HAS HAPPENED AND CAN HAPPEN** unexpectedly.

## **THANK YOU!!**

**Note: A minimum of 75% (usually 100%) of all agricultural products sold through the farmers market are grown in TX. We are required to have at least two or more farmers selling their own produce.**

**Revised Dec 2024**