

**Barton Creek Farmers Market
at Barton Creek Square Mall
2901 S Capital of Texas Hwy
Austin, TX 78746
Tel: 512.280.1976
BartonCreekFarmersMarket.org
BartonCreekFarmersMarket@gmail.com**

Time of Market: Every Saturday from 9 to 1 on the back (northeast) side of the Barton Creek Square Mall parking lot.

Market Director: Salila Travers

Assistant Director: Anya Whaley

Set-up In-charge: Daniel Krumland & Tom (Nabuko) Flynn

RULES

The rules of the market are to make known the legal requirements and to provide a safe and and harmonious environment for all of those attending the market.

Vendors

1. All vendors and their agents must read the rules, sign and submit the Testimony and Hold Harmless Agreement along with the Member application.
2. All members are required to submit an insurance certificate. CampbellRiskManagement.com offers low cost insurance for farmers markets. \$1million per occurrence/\$2 million aggregate is required. On your insurance, name Barton Creek Square Mall as an additional insured at 2901 S Capital of Texas Hwy, Austin, TX 78746. Call if you have a question.
3. Be ready to sell by 9 am. Vendors are required to stay until the end of the market (1 pm generally) and may break down their tent before 1, but not their table.
4. All vehicles must be in place by 8:45 am and must not drive through the market until 1:10 pm. Drive through the market no faster than 5 mph. SAFETY FIRST!
5. Park beyond the west entry to the overflow lot so that your customers can have the prime parking.
6. Notify the market via email or phone (512.280.1976) no later than 12 noon Friday if you are not coming to the market after being scheduled. Call Saturday morning if anything comes up or you are going to be late. If you do not get a response, keep trying until you do. No response, no call or no show = pay full booth fee plus \$15. You are responsible for checking the weather; if there is any chance you won't be coming, you need to let us know by Friday noon. You can always change your mind and come with no penalty. We can fit you in at the last minute much easier than taking you out at the last minute.
7. Everything sold at the market must be approved and samples submitted when appropriate. Agricultural products sold must be of merchantable quality and are

- subject to reasonable inspection at the market and the farm. Reselling of any products must be approved by the market director.
8. Vendors must have all licenses legally required to sell at a Travis County farmers market in their possession at the market and a copy submitted to the market management with their application.
 9. All food vendors must comply with Travis County Health Department rules and are responsible for knowing these rules. We are inspected regularly.
 10. Vendors who produce trash must provide neat, visible trash receptacles in front of their space. Our trash receptacles are for public use only. Maintain a clean area at all times. Please pick up any trash you see during and after the market. You may use market receptacles for any trash you pick up that is not your own.
 11. Vendors may not bring pets to the market.
 12. Vendors are entitled to 10 feet of frontage space.
 13. Vendors are not required to have a tent, but if they do (10 x 10), they MUST have weights securely tied onto each leg weighing no less than 30# each. If they are set up in front of their vehicle, they may use the vehicle to tie onto in the back but must have front weights. Keep in mind old bungees can break and the tent can blow away causing serious harm or an eye can be put out. Vendors are responsible for informing anyone who works for them of the rules and they need to sign a testimony/hold harmless that is at the bottom of the application.
 14. If the management asks for you to take down your tent due to possible high winds, you must take down your tent immediately.
 15. On windy days, you are required to ask for help in taking your tent down so there will be no chance of it blowing across the parking lot.
 16. If your tent blows away you are responsible for any damages. If you cause any harm to another person or property at the market, you are responsible for any damages.
 17. Vendors are required to be courteous, honest, professional and presentable. Disrupting the harmony of the market is grounds for suspension
 18. Voice any complaints to the management, not to your neighbors.

Fees

1. There is a one time application fee of \$75.
2. The weekly fee varies and is to be determined by the market director. Have your cash or check ready when you arrive at the market. The fees for the month are due the first Saturday of each month. A \$15 handling fee is added to each week after the first if the month's fees aren't paid at the first attendance for the month. Checks or cash are fine. If checks for each week are submitted, they will be cashed after each attendance. If there is a cancellation by noon Friday before the market, the check will not be cashed, but used for a future week. If you paid cash, you will have a credit. Please call if you wish to do direct deposit.
3. If the vendor is scheduled to come and cancels after noon Friday for any reason other than a true emergency, the vendor is responsible for his full fee.
4. There is a \$25 fee for using the market's trash receptacles.
5. The fee for using a market generator is \$15 per use.

6. The fee for insufficient weights on a tent is \$25 and the tent must be taken down or weights found immediately. If you choose to leave the market as a result, you forfeit your fee for the day. Insufficient weights can be extremely dangerous if the wind comes up and it HAS HAPPENED AND CAN HAPPEN unexpectedly.
7. If the management asks for you to take down your tent due to possible high winds, you must take down your tent immediately or there will be a fine of \$50.
8. The fee for driving through the market after 8:45 am or before 1:10pm without permission and supervision by the management is \$50.

Revised Nov 3, 2020